

UNIVERSITY MEDICAL CENTER ORIENTATION UPDATES

LAUNCHING MAY 13

In response to Orientation feedback from last summer, UVA HR is excited to announce a new, more engaging and welcoming hybrid Orientation model for University Medical Center new hires. Starting May 13, 2024, this approach aims to support new hires in fulfilling their logistical requirements through a streamlined, people-focused process, fostering deeper connections with UVA Health and ultimately boosting engagement and retention.

We anticipate this model will be used through September hiring dates, and we will evaluate its effectiveness early August to determine the optimal long-term approach. **Effective May 13, there will no longer be an in-person Orientation event on bi-weekly Mondays for University Medical Center new hires.**

The hybrid Orientation model consists of a virtual online orientation session followed by onsite attendance, providing new team members with the chance to address crucial Day One questions virtually, alleviating concerns about parking, navigating bus routes, and the pressure to be onsite by 8:00 am. The new hire will still have an onsite opportunity to pick up their badge, present required I-9 documentation, and other Day One tasks, though at a more convenient time for them and their manager. This option affords the new hire time to spend the remainder of Day One networking with their new team, completing CBLs, and immersing themselves in UVA Health's culture, while eliminating early morning stressors on their first day of work.

Full detailed hybrid schedule can be found on reverse side of this flyer.



DETAILED HYBRID SCHEDULE BEGINNING MAY 13:

Virtual Orientation Session (required): 8:30 - 10:00 am

- Presentation of Onboarding steps, including partners from Parking/Transportation, HIT, ID Badge Office, Epic, NPDS, etc. (as available) to answer first day questions.

Virtual Benefits Session (optional): 10:00 - 11:00 am

- Benefits presentation / Q&A

Onboarding Office Hours (required): Drop-in between 10:00 am - 2:00 pm (anticipated time to complete activity is 15 minutes)

Location: Medical School Auditorium (West Complex, First Floor)

- I-9 document presentation, lunch card pickup, ask outstanding questions, and opportunity to meet manager at this location.
- The new hire would come onsite during this window of time as coordinated with their manager. He/she would not need to be onsite for the entire four hours.
- While onsite, the new hire has access to complete logistical items such as picking up their ID Badge.

'Welcome to UVA Health,' CBL in Workday, new hire completes during first week

- Interactive learning module that references UVA Health cultural content.

More information will be sent bi-weekly to impacted managers with new hires with Orientation dates from May 13 through September.

Thank you for your support as we welcome hundreds of new hires this summer!

If you have questions, please email AskHR@virginia.edu with subject line, "University Medical Center Orientation."

If you prefer to view a digital version of this information, please visit the UVA HR homepage announcement:

